



Admission Notice

F.Y.J.C – 2022-2023

FIRST ROUND AMISSION TO BE COMPLETED BY 11-08-2022

Those students whose name is included in the FYJC Merit List (2022-2023) sent to us by the **Dy. Director of School Education**, shall complete the Online admission procedure on college website.

Dear students,

Before starting the college admission procedure, please keep ready the scanned copy of the following documents for your convenience and submit the same at the time of admission as per the following schedule.

- i) Government Admission Form Part I & Part- II.
- ii) 10th Std marksheet / E-mark statement (Those who have not received original).
- iii) Leaving Certificate.
- iv) Aadhar Card
- v) Photo (size 500 kb) and signature (Parent/Guardian) (size 300 kb) (For uploading in the College form) (Photo in school uniform will not be accepted. Kindly upload latest passport size photograph with white background only.)
- vi) Caste certificate and income certificate / Non-creamy Layer Certificate / Receipt for NCL/Undertaking as per requirement (for Reserved Category students only and the necessary undertaking).
- vi) Sports/Defence/Freedom Fighter/Govt. Transfer/Phy. Handicapped should submit relevant supporting documents.
- vii) Girls freship form (will provide you in the college at time of admission).
- viii) Eligibility form (Other than Maharashtra Board students i.e. CBSE/ICSE/IGCSE/IB etc. (will provide you in the college at time of admission)).

Steps to fill the College Admission form online :

1. Visit the college website – www.rapodar.ac.in
2. Click on Admission Tab press the FYJC admission form link (Link-<https://enrollonline.co.in/Registration/Apply/RAPJR>)
3. Enter the Username and Password received on your registered mobile number
4. Fill up the form and CONFIRM the same.
5. **Student will fill in his/her own mobile number & Email ID** while filling the R.A. Podar College Admission form.
6. Students are advised not to change their mobile number mentioned in the admission form as all messages from the office, teachers and links for lectures and exams will be sent on it.
7. Notification about the College Orientation, commencement of lectures etc. will be given on the website and messages sent to students on the registered mobile number.
8. All students are requested to look up the college website for further instructions.
9. The admission to Bi-focal courses (Office Management, Marketing & Salesmanship) will take place separately as per the instructions from the Dy. Director of education. Please visit the government website to keep yourselves updated as regards the instructions and procedure for the same.

B) The schedule for verification and submission of documents is as follows:

Class	Date	Time	Merit Marks	Room No.	Room No.
FYJC	08-08-2022	11.00 a.m. to 3.00 p.m.	496 to 466	G-4 & G-5 for Open category	G-6 & G-7 for Reserved category
FYJC	10-08-2022	11.00 a.m. to 3.00 p.m.	465 to 413	G-4 & G-5 for Open category	G-6 & G-7 for Reserved category
FYJC	11-08-2022	11.00 a.m. to 3.00 p.m.	412 & below	G-4 & G-5 for Open category	G-6 & G-7 for Reserved category

After the documents are verified and approved by college authorities students will receive an SMS with the link for fee payment on their Registered Mobile number. The students have to pay the fees as mentioned in the SMS. Take a print out of the receipt for further procedure.

WELCOME TO PODAR COLLEGE.

YOU ARE ENTERING THE TEMPLE OF LEARNING AND become a part of 80 years of LEGACY OF Quality Education.

Please feel free to write to us on our official email address podarjcadmission2022@gmail.com

Helpline No: Available from 10:00 am to 3:00 pm. 9209009495

Registration assistance regarding Online Admission process will be available from 10:00 am to 2:00 pm in the college office. Please contact Counter No. 3.

Sd/-
PRINCIPAL

LIST OF DOCUMENTS FOR FYJC ADMISSIONS

SSC BOARD	CBSE BOARD / ICSE / IGCSE / IB BOARD / ETC. (OTHER THAN MAHARASHTRA STATE BOARD)
SET 1	SET 1
ONLINE FORM PART 1	ONLINE FORM PART 1
ONLINE FORM PART 2	ONLINE FORM PART 2
STD X MARKSHEET (ORIGINAL + TWO PHOTOCOPIES)	STD X LEAVING CERTIFICATE (ORIGINAL + TWO PHOTOCOPIES)
STD X LEAVING CERTIFICATE (ORIGINAL + TWO PHOTOCOPIES)	AADHAR CARD (PHOTOCOPY)
AADHAR CARD (PHOTOCOPY)	GRADE COVERSATION LETTER (GRADE COVERED INTO MARKS)
	STD X LEAVING CERTIFICATE(ORIGINAL)
	STD X LEAVING CERTIFICATE (TWO PHOTOCOPOES)
	AADHAR CARD (PHOTOCOPY)
	SET 2
	ELIGIBILITY FORM
	STD X MARKSHEET (PHOTOCOPY)
	STD X LEAVING CERTIFICATE (PHOTOCOPY)
	ORIGINAL MIGRATION CERTIFICATE + PHOTOCOPY
	PASSING CERTIFICATE PHOTOCOPY
SET 2	SET 3
IN ADDITION (FOR GIRLS ONLY)	IN ADDITION (FOR GIRLS ONLY)
(IF CLAIMING FREESHIP)	(IF CLAIMING FREESHIP)
FREESHIP FORM	FREESHIP FORM
RATION CARD PHOTOCOPY	RATION CARD PHOTOCOPY
STD X MARKSHEET(PHOTOCOPY)	STD X MARKSHEET(PHOTOCOPY)
STD X LEAVING CERTIFICATE (PHOTOCOPY)	STD X LEAVING CERTIFICATE (PHOTOCOPY)
AADHAR CARD (PHOTOCOPY)	AADHAR CARD (PHOTOCOPY)