



**S.P.Mandali's**  
**R. A. Podar College of Commerce and Economics**  
**(Autonomous)**

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**Notice for FY.B.Com Admission 2023-24 (In house Students)**

Students, note the procedure for online admission to **F.Y.B.Com (2023-24)** as given below and complete the admission formalities **on or before 12<sup>th</sup> June 2022 (up to 1.00 pm)**

Before filling the online admission form kindly keep the following documents ready for uploading. (Each **document size upto 1MB only**)

\* Scanned signature of Student and parent, One Passport size colour photograph of the student with white background. **(Selfie / photo clicked at home or outdoor, Photo in the school uniform will not be accepted)**

**All the copies should be clear and readable.**

- \* Scanned copy of STD 10<sup>th</sup> Original Mark sheet
- \* HSC Marksheet E-copy (Online result)
- \* Caste certificate (if applicable)
- \* Aadhaar Card
- \* Leaving certificate (if available)
- \* University Pre-Admission form Enrolment form. (website:- [mum.digitaluniversity.ac](http://mum.digitaluniversity.ac))
- \* Relevant documents if applying under different quota.

**The procedure:**

- a) Visit the college website [www.rapodar.ac.in](http://www.rapodar.ac.in)
- b) Click on the F. Y B.Com (Inhouse) Admission link 2023-24 given on the website.

**Kindly find PPT to understand the process Online Admission in Page No. 2**

The admission procedure will be completed only after the submission of hard copy of college admission form and payment of the college fees. (Schedule for the form submission will be displayed soon)

**Know the college :** We will encourage you to read College prospectus 2023-2024.

S/d  
Principal

**Helpdesk:**

**Students facing any technical problem while filling the admission form may visit college office (Ground Floor) from 11.00 am to 2.00 pm for guidance.**

Hello everyone,  
Welcome to MasterSoft student Login.



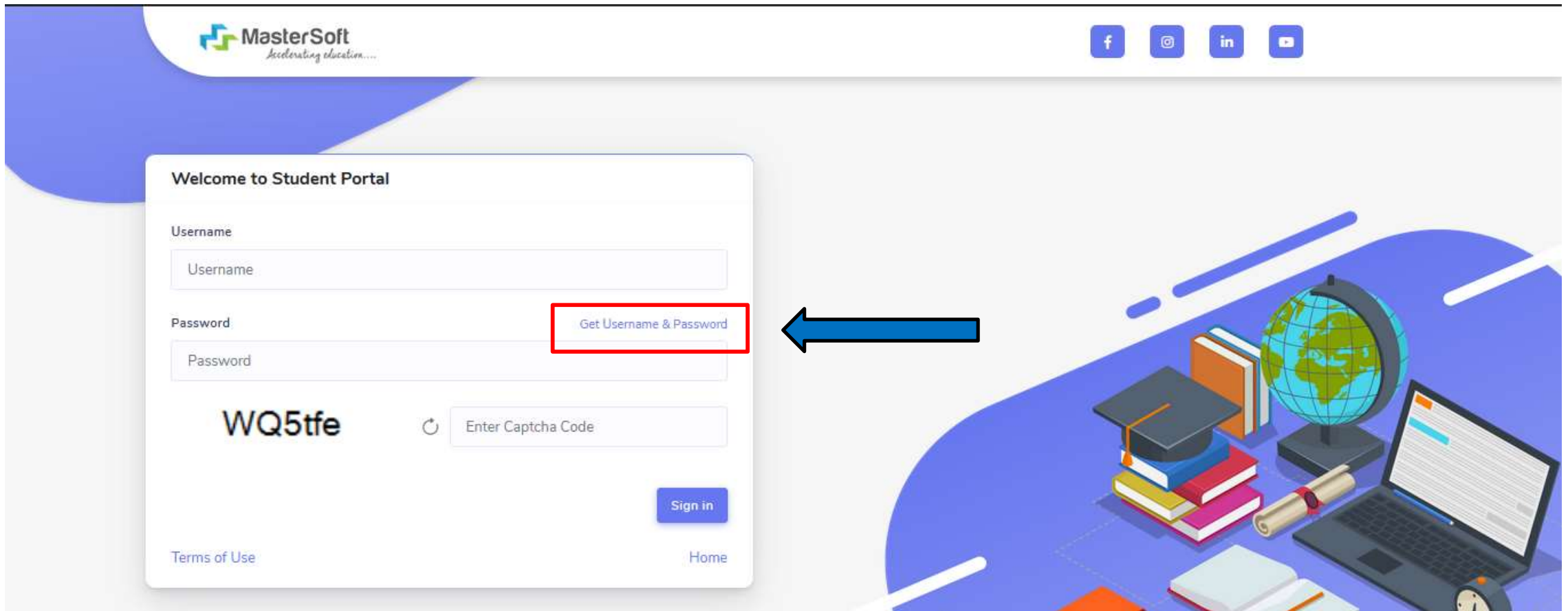
Let's understand how you can successfully complete  
online registration process.

# How to Login into the Portal ...???

Click on <https://cimsstudentnewui.mastersofterp.in/> to visit **Student Portal**

Enter your Username and Password and Login into the System

*If you don't have your login credential click on the "Get Username and Password" button given on the screen to retrieve the same.*



MasterSoft  
Accelerating education....

Facebook Instagram LinkedIn YouTube

Welcome to Student Portal

Username  
Username

Password  
Password

Get Username & Password

WQ5tfe Enter Captcha Code

Sign in

Terms of Use Home

# How to Get Username & Password..??

You need to enter your registered **Mobile Number** or **Registered Email-id**. Upon entering the mobile number or email id, username and password will be sent to your registered **Mobile Number** or **Email-id** Respectively.

Get Username and Password ×

Password will be send on registered mobile number or email id!

Mobile  Email

9999999999

Enter Captcha Code

Send Password

**MOBILE NUMBER**

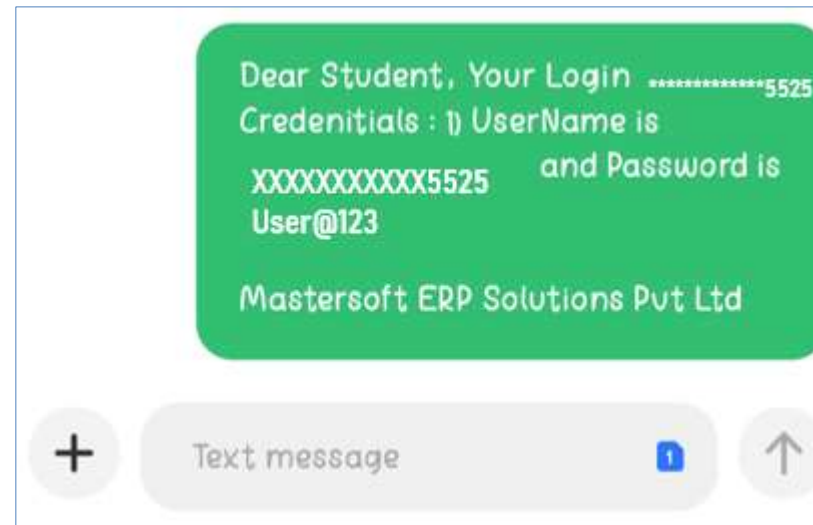
←

**OR**

→

**EMAIL ID**

*Sample credentials SMS*



Get Username and Password ×

Password will be send on registered mobile number or email id!

Mobile  Email

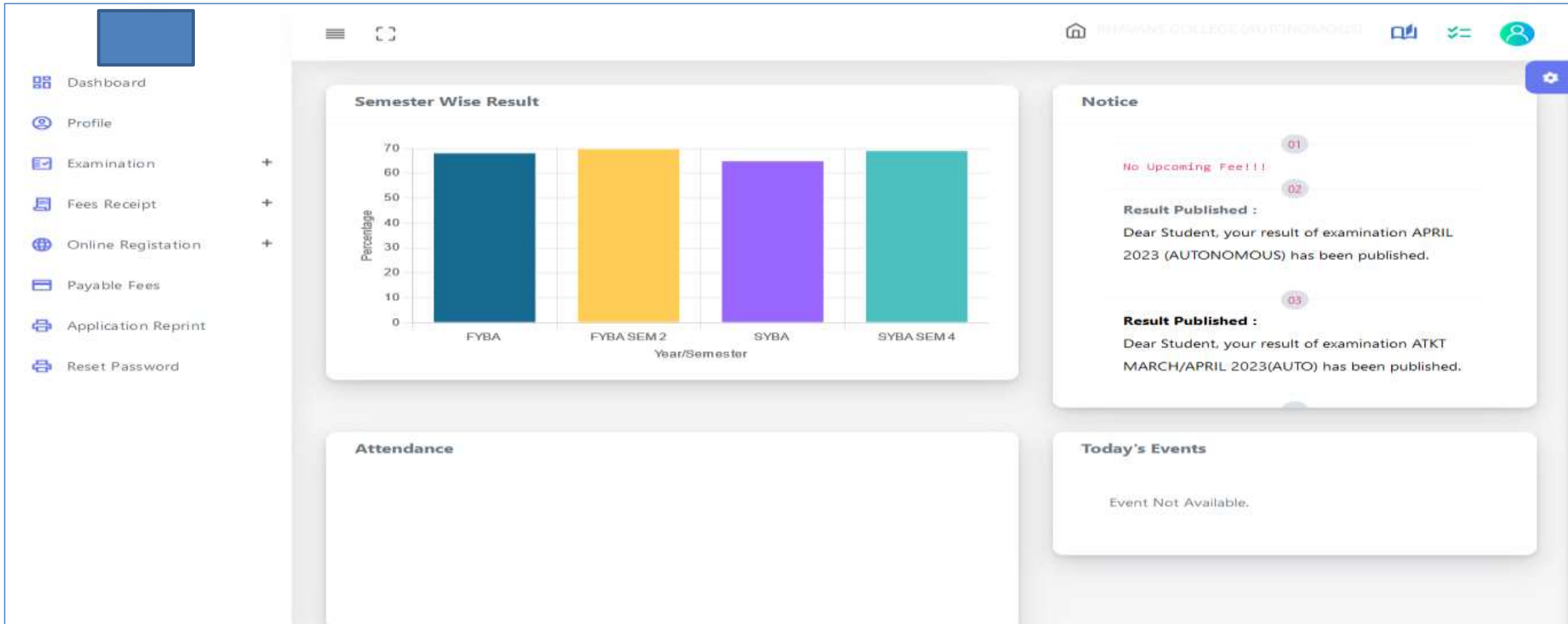
teststudent@gmail.com

Enter Captcha Code

Send Password

# STUDENT DASHBOARD

As you can see this is your student dashboard where you can check semester-wise **Results**, **Important Notices**, **Attendance Records**, etc. You will be able to see **Menu Bar** with different pages which is present on the **Left-Hand Side** of the screen to navigate through different pages of the software



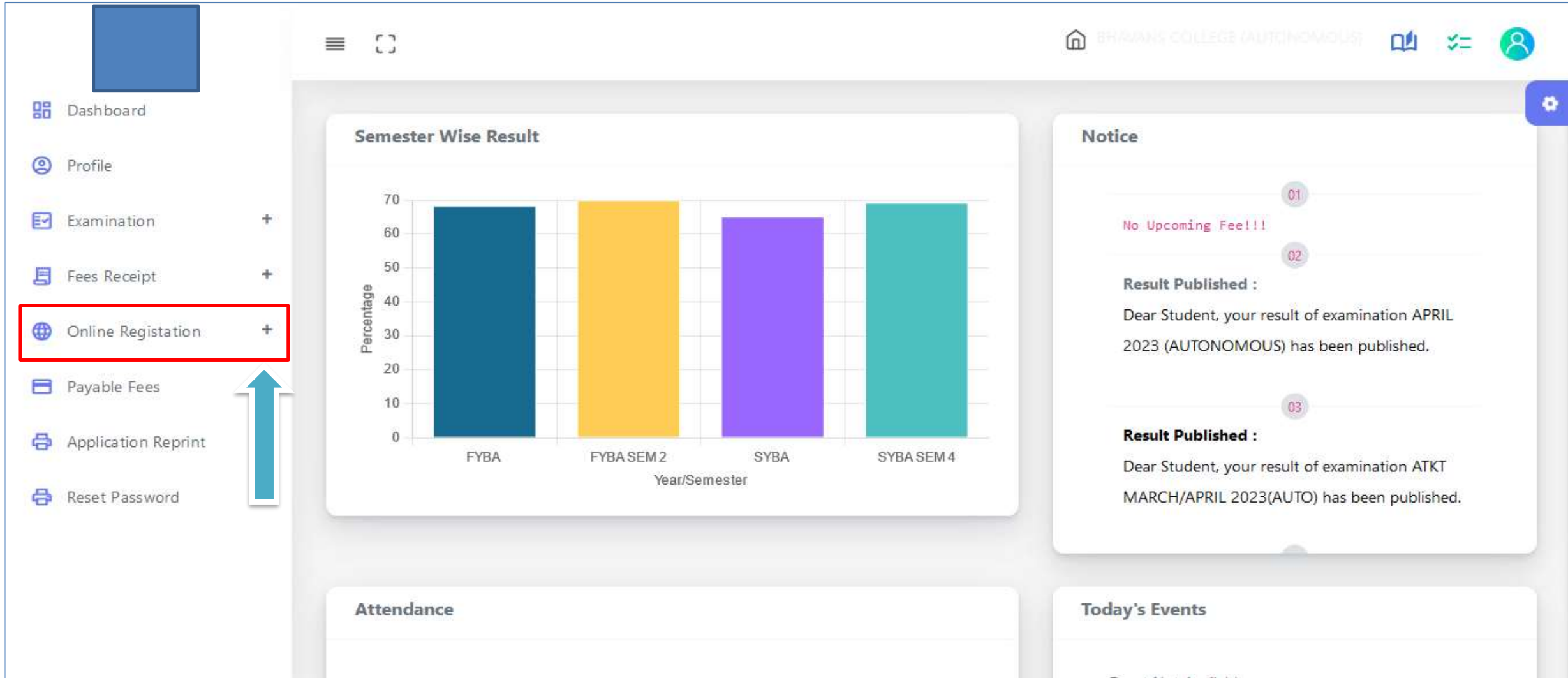
The screenshot displays the Student Dashboard interface. On the left is a vertical menu bar with the following items: Dashboard, Profile, Examination, Fees Receipt, Online Registration, Payable Fees, Application Reprint, and Reset Password. The main content area is divided into several sections:

- Semester Wise Result:** A bar chart showing the percentage of students who passed in each semester. The Y-axis represents the Percentage (0 to 70), and the X-axis represents the Year/Semester. The data is as follows:

Year/Semester	Percentage
FYBA	68
FYBA SEM 2	70
SYBA	65
SYBA SEM 4	68
- Notice:** A section containing three notices, each with a numbered icon (01, 02, 03).
  - 01: No Upcoming Fee!!!
  - 02: **Result Published :** Dear Student, your result of examination APRIL 2023 (AUTONOMOUS) has been published.
  - 03: **Result Published :** Dear Student, your result of examination ATKT MARCH/APRIL 2023(AUTO) has been published.
- Attendance:** A section with the title "Attendance" and no visible data.
- Today's Events:** A section with the text "Event Not Available."

# How to Start the Registration Process ?

To start the form filling process, click on the **Online Registration Option** present on the left-hand side of the screen.



The screenshot displays the MasterSoft dashboard interface. On the left-hand side, there is a vertical navigation menu with several options. The 'Online Registration' option, represented by a globe icon, is highlighted with a red rectangular border. A blue arrow points upwards towards this option. Other menu items include Dashboard, Profile, Examination, Fees Receipt, Payable Fees, Application Reprint, and Reset Password. The main content area of the dashboard features a 'Semester Wise Result' bar chart, a 'Notice' section with three items (the second one is highlighted), and sections for 'Attendance' and 'Today's Events'. The top right corner of the dashboard shows the user's name 'BHAVAN COLLEGE (AUTONOMOUS)' and icons for home, notifications, and user profile.

Year/Semester	Percentage
FYBA	68
FYBA SEM 2	70
SYBA	65
SYBA SEM 4	69

**Notice**

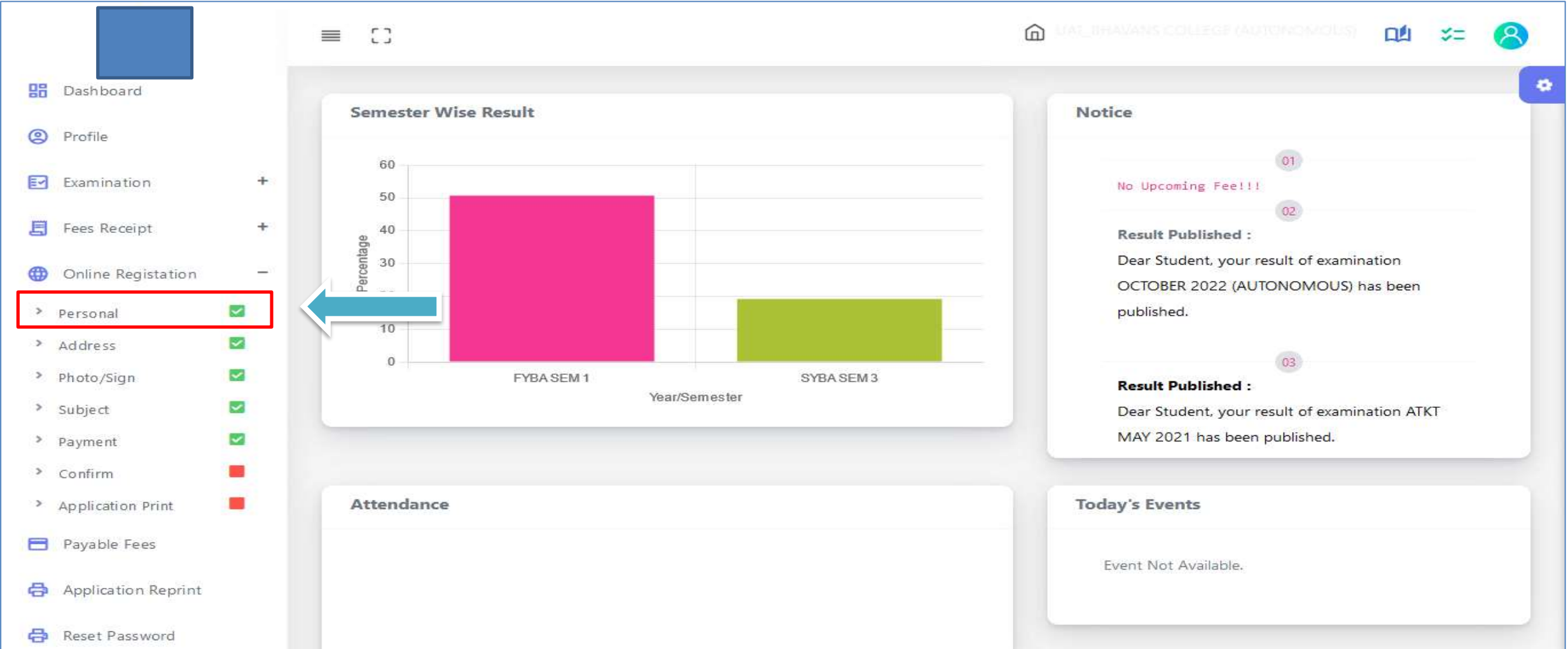
- 01
- 02  
**No Upcoming Fee!!!**
- 03

**Result Published :**  
Dear Student, your result of examination APRIL 2023 (AUTONOMOUS) has been published.

**Result Published :**  
Dear Student, your result of examination ATKT MARCH/APRIL 2023(AUTO) has been published.

# Step 1 :

As you click on the **Online Registration Option** present on the left-hand side of the screen., All the Sub menus will open up. Click on **Personal Tab** to Start Filling out the form



**Semester Wise Result**

Year/Semester	Percentage
FYBA SEM 1	50
SYBA SEM 3	20

**Attendance**

**Notice**

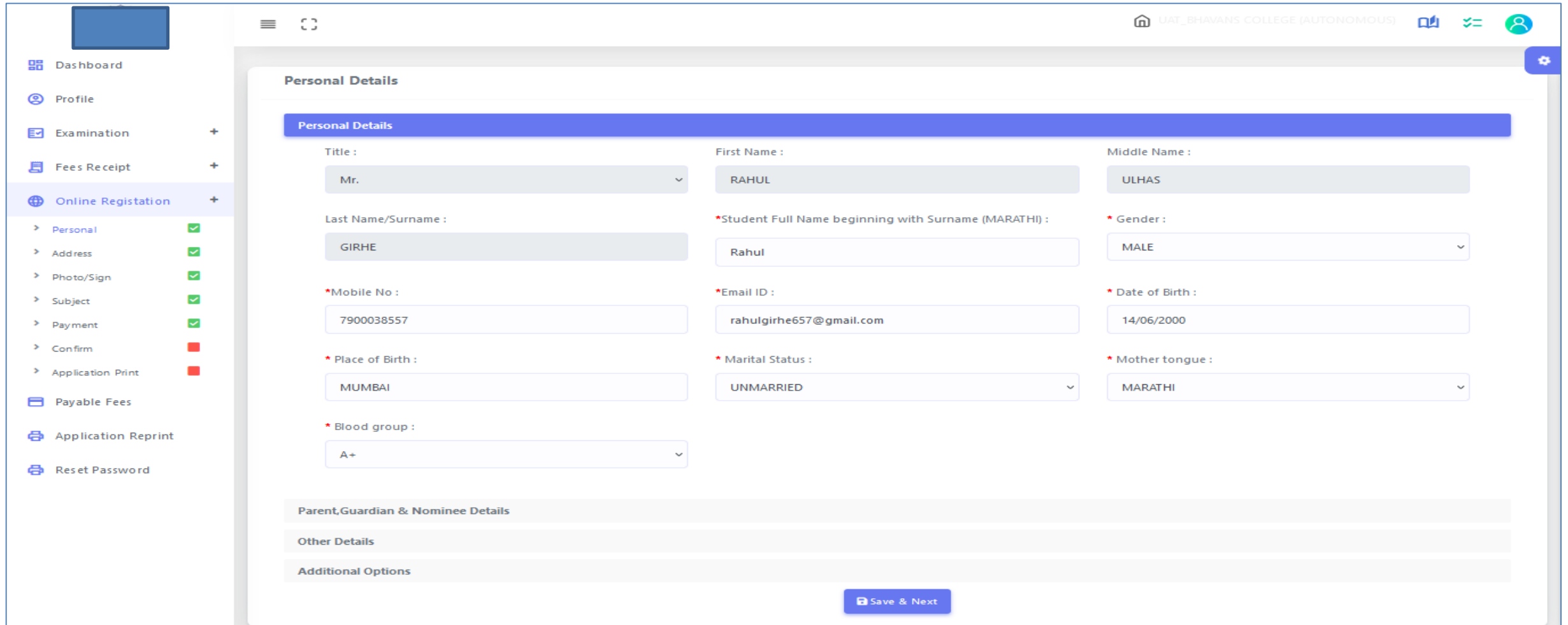
- 01 No Upcoming Fee!!!
- 02 **Result Published :**  
Dear Student, your result of examination OCTOBER 2022 (AUTONOMOUS) has been published.
- 03 **Result Published :**  
Dear Student, your result of examination ATKT MAY 2021 has been published.

**Today's Events**

Event Not Available.

# Step 2: Student's Personal Section

Enter your personal details here like your first name, middle name, last name, email, gender, etc. Once you complete filling in the personal details Click on *“Save and Next”*



**Personal Details**

**Personal Details**

Title :	First Name :	Middle Name :
Mr.	RAHUL	ULHAS
Last Name/Surname :	*Student Full Name beginning with Surname (MARATHI) :	* Gender :
GIRHE	Rahul	MALE
*Mobile No :	*Email ID :	* Date of Birth :
7900038557	rahulgirhe657@gmail.com	14/06/2000
* Place of Birth :	* Marital Status :	* Mother tongue :
MUMBAI	UNMARRIED	MARATHI
* Blood group :		
A+		

Parent,Guardian & Nominee Details

Other Details

Additional Options

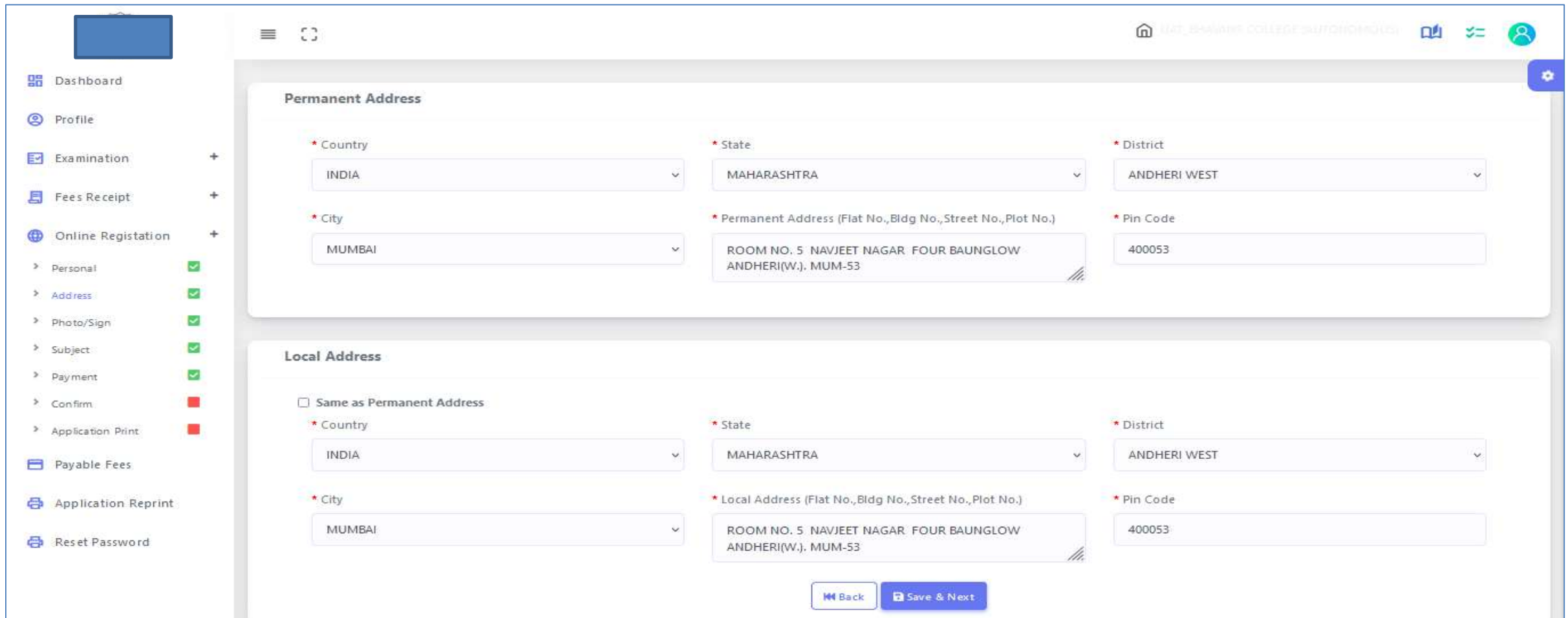
[Save & Next](#)

*(Please note that all the fields marked with \* are mandatory)*



# Step 3: Student's Address Details

Next page is address details, here you need to fill in your **Personal or Local address**. Once you complete filling in the address details form Click on **"Save and Next Button"**.



**Permanent Address**

\* Country: INDIA  
\* State: MAHARASHTRA  
\* District: ANDHERI WEST  
\* City: MUMBAI  
\* Permanent Address (Flat No., Bldg No., Street No., Plot No.): ROOM NO. 5 NAVJEET NAGAR FOUR BAUNGLOW ANDHERI(W.), MUM-53  
\* Pin Code: 400053

**Local Address**

Same as Permanent Address

\* Country: INDIA  
\* State: MAHARASHTRA  
\* District: ANDHERI WEST  
\* City: MUMBAI  
\* Local Address (Flat No., Bldg No., Street No., Plot No.): ROOM NO. 5 NAVJEET NAGAR FOUR BAUNGLOW ANDHERI(W.), MUM-53  
\* Pin Code: 400053

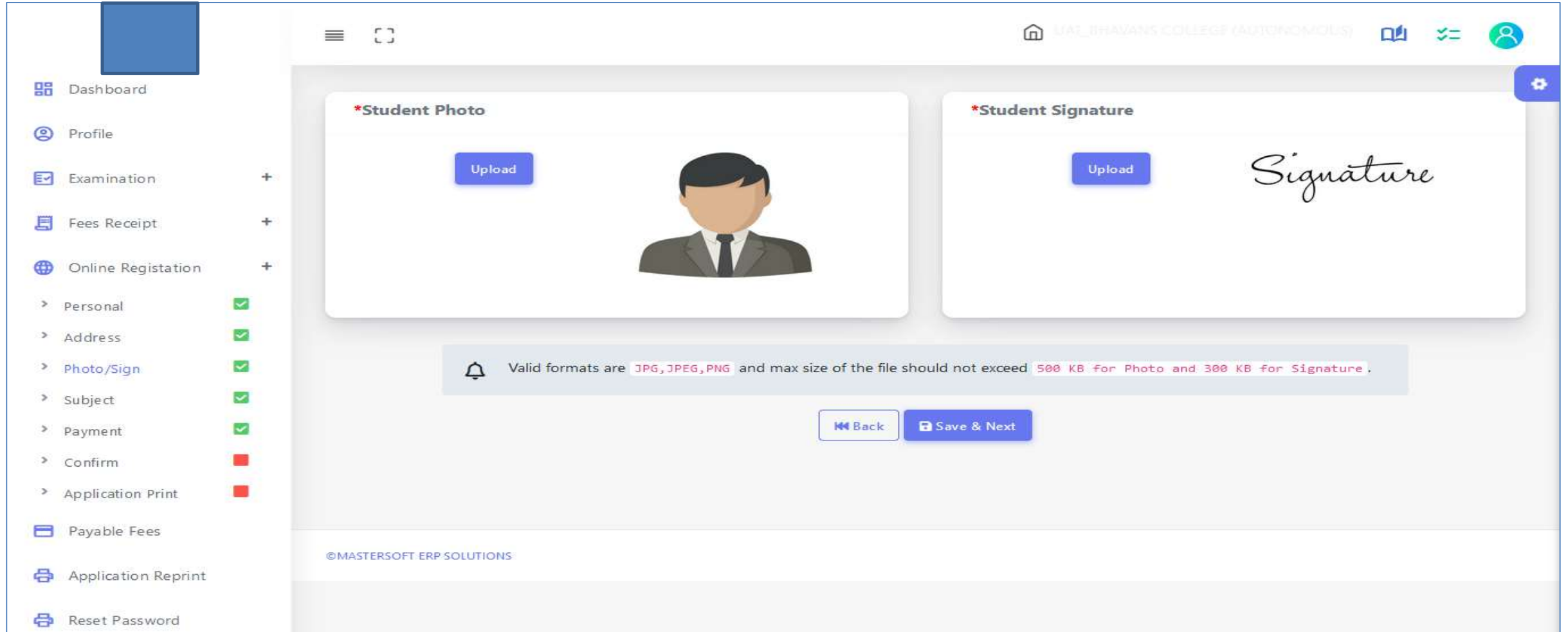
[Back](#) [Save & Next](#)

*(Please note that all the fields marked with \* are mandatory)*

# Step 4: Photo & Signature Details

Upload your Photo (recent Passport Size) and Signature and select the valid file. Once you complete uploading the photo and signature then Click on "Save and Next"

*Please Note: Maximum Size of the Photo is 500kb and the Maximum Size of the Signature is 300kb)*



The screenshot displays the user interface for Step 4: Photo & Signature Details. The interface is divided into two main sections for uploading files:

- \*Student Photo:** A section with a blue "Upload" button and a placeholder image of a person in a suit.
- \*Student Signature:** A section with a blue "Upload" button and a sample signature.

Below the upload sections, a notification banner states: "Valid formats are **JPG, JPEG, PNG** and max size of the file should not exceed **500 KB for Photo and 300 KB for Signature**." At the bottom of the form, there are two buttons: "Back" and "Save & Next".

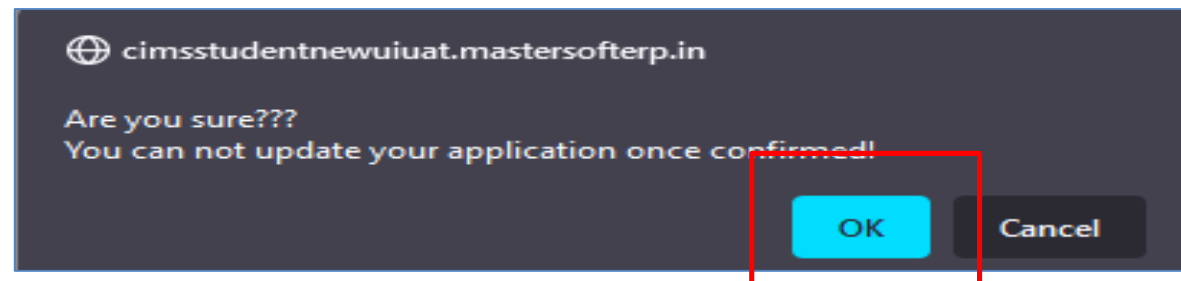
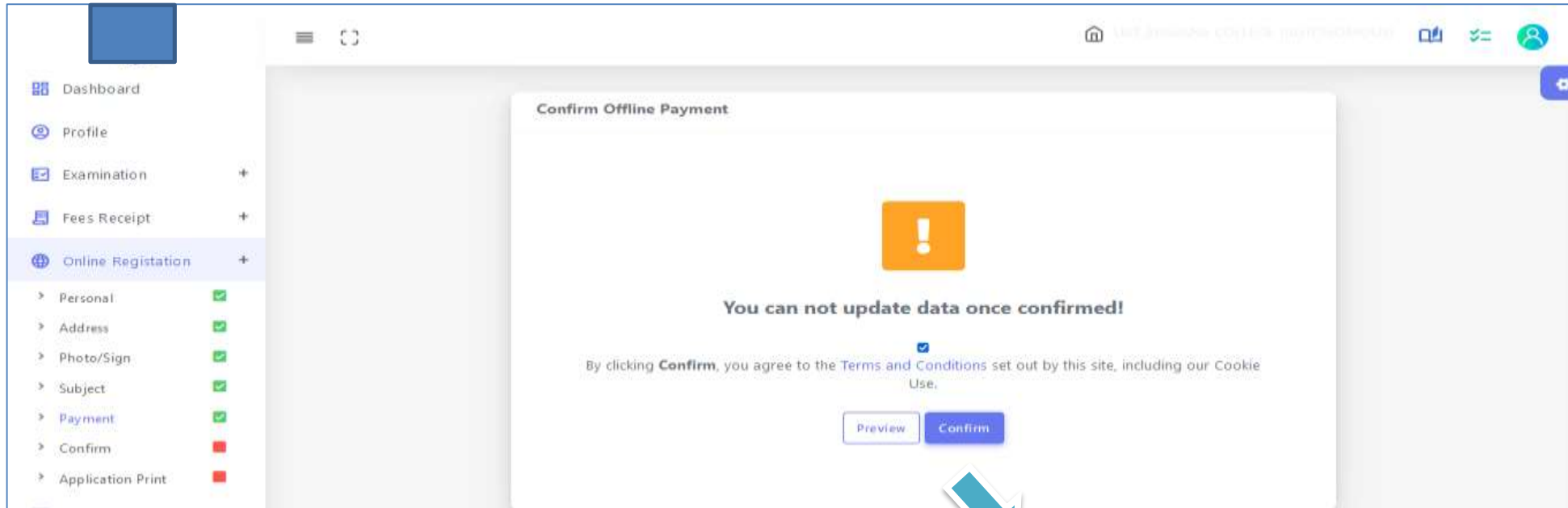
The left sidebar shows a navigation menu with the following items and their completion status:

- Dashboard
- Profile
- Examination
- Fees Receipt
- Online Registration
- Personal (checked)
- Address (checked)
- Photo/Sign (checked and highlighted)
- Subject (checked)
- Payment (checked)
- Confirm (not checked)
- Application Print (not checked)
- Payable Fees
- Application Reprint
- Reset Password

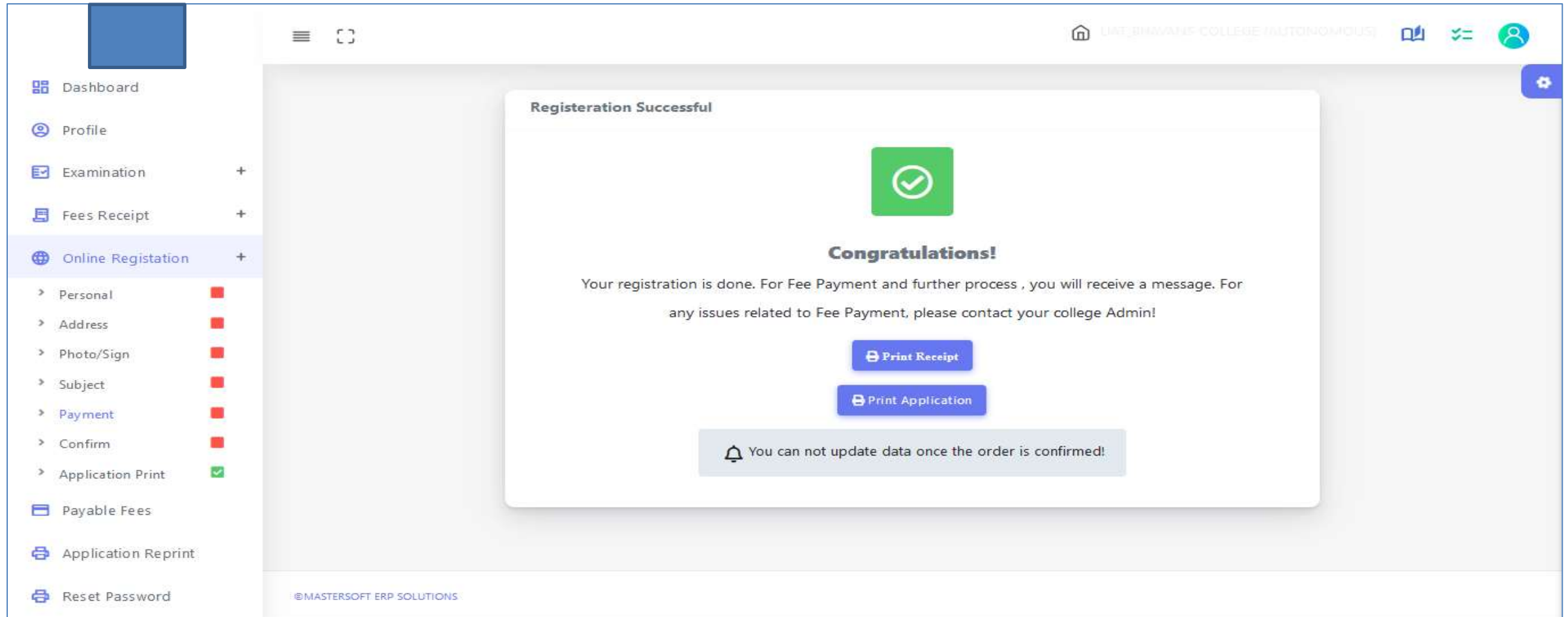
*(Please note that all the fields marked with \* are mandatory)*

# APPLICATION CONFIRMATION

Please verify the details you have entered by generating a preview report to ensure their accuracy. Please note that after confirmation, **you won't be able to update or edit the data**. Once you are certain that the entered details are true and correct, click on the **"Confirm"** button.



To download the Application Report use the "Print Application" Option".  
To download the Application Payment Receipt use the " Print Receipt" Option



The screenshot displays the MasterSoft ERP interface. On the left is a navigation sidebar with the following menu items: Dashboard, Profile, Examination, Fees Receipt, Online Registration (highlighted), Personal, Address, Photo/Sign, Subject, Payment, Confirm, Application Print (checked), Payable Fees, Application Reprint, and Reset Password. The main content area shows a "Registration Successful" notification with a green checkmark icon. The text reads: "Congratulations! Your registration is done. For Fee Payment and further process , you will receive a message. For any issues related to Fee Payment, please contact your college Admin!". Below the text are two buttons: "Print Receipt" and "Print Application". A warning message at the bottom states: "You can not update data once the order is confirmed!". The top right of the interface shows the user's name "LIAT BHAWANI COLLEGE (AUTONOMOUS)" and various utility icons. The footer contains the text "©MASTERSOFT ERP SOLUTIONS".