

TCS : Online Course earn 3 credits

Dear Students,

TCS* is offering 15 days course *Free of cost* so that students can utilize the lockdown period productively to sharpen their skills.

In order to earn 3 Credit points for the same you are required to do the following :

- * on completion of the course submit the e certificate
- * Write a brief report (approximately 500 words) on your experience of the online course
- * Submit a Power Point Presentation in soft copy with 15 slides ; One on each module and assessment.

The details of the course are stated below .

This course comprises the following modules:

- DAY 1: Communicate to Impress
- DAY 2: Deliver Presentations with Impact
- DAY 3: Develop Soft Skills for the Workplace
- DAY 4: Gain Guidance from Career Gurus
- DAY 5: Write a Winning Resume and Cover Letter
- DAY 6: Stay Ahead in Group Discussions
- DAY 7: Ace Corporate Interviews
- DAY 8: Learn Corporate Etiquette
- DAY 9: Write Effective Emails
- DAY 10: Learn Corporate Telephone Etiquette
- DAY 11: Understand Accounting Fundamentals
- DAY 12: Gain Foundational Skills in IT
- DAY 13: Understand Artificial Intelligence (AI) - Part 1
- DAY 14: Understand Artificial Intelligence (AI) - Part 2

- DAY 15: Assessment

To Register Click: <https://learning.tcsionhub.in/courses/career-edge/>

Regards

Vice Principal

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