Ref. No.: _____   Date 09/06/2016

ADMISSION PROCEDURE FOR IN-HOUSE STUDENTS:

F.Y.B.COM. 2016 - 2017

In-house students have to bring original and one photo copy of F.Y.J.C & H.S.C. marksheet alongwith with their Admission Form. They have to submit their **Original HSC Marksheet** to college alongwith duly filled downloaded Pre-admission online enrolment form. Two Passportsize photographs. **Please note that the students must keep photocopies of HSC marksheet with them.**

Students are required to come personally for admission.

Date		Time
15th June, 2016	Marks 624 to 572	10.30 a.m. to 1.30 p.m.
16th June, 2016	Marks 571 to532	10.30 a.m. to 1.30 p.m.
17th June, 2016	Marks 531 to 478	10.30 a.m. to 1.30 p.m.
18th June, 2016	Marks 477 and below & Ex-students.	10.30 a.m. to 1.30 p.m.

Students will assemble in Room No. G-6 & G-7. They will be given token numbers. As per token number they will go to G-5 to obtain Admitting Authorities Signature and then they will go to G-4 to get the Admission No. and go to College Office Cash counters to pay the fees.

Students are required to note that if they do not pay fees and complete their Admission on or before the date mentioned above by 1.30 p.m. they will lose their claim on the seat and their place will be given to other students on Merit.

N.B.: 1. Admission form will be signed by Prin. Dr. Shobana Vasudevan / Vice-Principal Mr. S. Natarajan / Vice-Principal Smt.Kavita Jajoo/ Prof. Mrs. Manjusha Sawant/ Mrs.Vrushali Kaneri / Mr.Asif Shaikh

2. Regarding the details about the fee to be paid, please see separate notice displayed alongside.

3. Scholarship/ Freeship holders are required to see the notice board **without fail** and act accordingly.

Principal

Podar : Nurturing Intellect, Creating Personalities.