

ADMISSION PROCEDURE
(F.Y.J.C. ADMISSION 2023-2024)

Entrance from Gate No. 3 near Ruia Junior College

1. Students will assemble in the following class Rooms for Documents verification.

Class Room	Category
G-4	Open Category
G-5	Open Category
G-6	Reserved Category
G-7	Reserved Category

2. Students will allotted subjects then after submit the form to the respective subject teacher in the College Main hall (Auditorium).
3. After the college admission form and documents are submitted, students will receive an SMS with the link for fee payment on their Registered Mobile number. The students have to pay the fees as mentioned in the SMS. **Take a print out of the receipt and keep with them for further procedure. If fees payment link not received contact to college office immediately.**
4. The admission procedure will be completed only after the submission of hard copy of college admission form and payment of the college fees.

We request students to bring along with them any one of the parents / Guardian.

Helpdesk:

Students facing any technical problem while filling the admission form may visit college office (Ground Floor) from 11.00 am to 2.00 pm for guidance.

By order
Sd/-
Principal

Admission Notice

F.Y.J.C. 2023-2024

FIRST ROUND AMISSION TO BE COMPLETED BY 28th June 2023 upto 3.00 p.m.

Students have to fill F.Y.J.C. college admission form Online available on college website **only if their names appeared in the merit list declared by the Dy. Director of School Education and have received the letter of admission** are hereby required to submit the hard copy of admission form duly signed and relevant original documents as per the schedule;

Steps to fill the College Admission form online:

1. Visit the college website – www.rapodar.ac.in
2. Click on online FYJC admission form link given under the admission tab **(Link will be open on 24th June 2023 in the morning.)**
3. Enter student's registered mobile number (All correspondence will be to this registered mobile number which please note.)
4. Enter the OTP received on the registered mobile number.
5. Enter Application Form number and name of the student which is in the Part I form filled on Govt. Link.
6. Fill the following details of the form :
 - i. Category
 - ii. Personal Information.
 - iii. Address Information
 - iv. Academic/Education Information.
 - v. Parents/Guardian information.
 - vi. Declaration & Applicant's Photo and Signature Information
7. **Upload the following documents :**
 - i) Government Admission Form Part I &Part- II
 - ii) School Leaving Certificate/Transfer Certificate
 - iii) Original S.S.C./CBSE/ICSE or Other Board Std. 10th MarkSheet
 - v) Aadhar Card
 - vi) Caste certificate (if applicable)
 - vii) Income certificate/Non-creamy Layer Certificate as per requirement / Receipt for NCL / Undertaking (for OBC/SBC/VJ-NT Category students only)
 - vii) Sports/Defence/Freedom Fighter/Govt. Transfer/Handicapped students should submit relevant supporting documents.
 - viii) Photo and signature of the student and signature of the Parent/Guardian. (For uploading in the College form.)
 - xi) **Student Photograph in school uniform will not be accepted. Kindly upload latest passport size colour photograph with white back ground. Selfie, Photo clicked at home or outdoor will not be accepted.**
8. Please check that information in all the fields is filled.
9. Take a printout of the form.

You are required to submit hard copy of admission form duly signed along with the required original documents and photocopies as per the schedule given below.

Date	Open Category	Open Category	Reserved Category	Reserved Category	Subject allotment	Timing
26-06-2023	G-4	G-5	G-6	G-7	College Main Hall	11.00 am to 1.30 pm & 2.30 pm to 4.30 pm
27-06-2023	G-4	G-5	G-6	G-7	College Main Hall	11.00 am to 1.30 pm & 2.30 pm to 4.30 pm
28-06-2023	G-4	G-5	G-6	G-7	College Main Hall	11.00 am to 1.30 pm & 2.30 pm to 4.30 pm

- i. College Admission form duly signed
 - ii. Government Admission Form Part I & Part- II
 - iii. Original School Leaving Certificate / Transfer Certificate and 3 photocopies
 - iv. 3 photo copies of S.S.C./CBSE/ICSE or Other Board Mark Sheet.
 - v. Eligibility students should submit Original Mark sheet, Passing Certificate and Migration Certificate along with 3 photo copies of each.
 - vi. Eligibility students (passed 10 std other than Maharashtra Board) are required to collect Eligibility form.
 - vii. 2 photo copies of Aadhar Card
 - viii. 2 photo copies of Caste certificate
 - ix. 2 photo copies of Ration Card (For girl students only)
 - x. Downloaded Form for Girls Freeship (Only for girl students who have passed Maharashtra State Board SSC examination & girls upto 3rd girl child are eligible for it.) (Form available on the college website)
 - xi. Income certificate / Non-creamy Layer Certificate as per requirement / Receipt for NCL / Undertaking (for OBC/SBC/VJ-NT Category students only)
 - xii. Sports/Defence/Freedom Fighter/Govt. Transfer/Handicapped students should submit relevant supporting documents.
- Income certificate/Non-creamy Layer Certificate as per requirement/Receipt for NCL/Undertaking (for OBC/SBC/VJ-NT Category students only) should be obtained by such students within 30 days and submit it.

Technical assistance regarding Online Admission process will be available from 10:00 am to 2:00 pm in the college office.

By order

Sd/-

Principal