

S. P. Mandali's

R. A. Podar College of Commerce and Economics,(Autonomous)

Matunga, Mumbai -400 019.

ADMISSION CANCELLATION PROCEDURE FOR THE ACADEMIC YEAR 2020-2021

Students who have secured admission at R.A. Podar College of Commerce and Economics (Autonomous) and wish to cancel their admission, will have to follow the procedure given below

- Visit the **OnFees** portal from where you have confirmed your admission.
- **Enter with your login address and password**
- You will find a tab for cancellation of admission.
- Click on it
- You will be asked few questions, answer them and submit.

With this your cancellation is complete. The fees paid by you will be refunded as per norms given below:(within 15 working days)

Refund of fees

Fees deduction on cancellation of admission will be according the rules of University of Mumbai as given below:

Sr.No.	Period	Deduction charges
1	Prior to commencement of academic term and instruction of courses	Rs.500/- lump sum
2	Upto 20 days after the commencement of academic term of the course	20% of the total amount of fees
3	From 21 st day upto 50 days after commencement of the academic term of the course	30% of the total amount of fees
4	From 51 st day upto 80 days after commencement of the academic term of the course or last date of closure of enrollment announced by University of Mumbai whichever is earlier.	50% of the total amount of fees
5	Upto one month from the last date of closure of enrollment announced by University of Mumbai	60% of the total amount of fees
6	After one month from the last date of closure of enrollment announced by University of Mumbai	100% of the total amount of fees

S/d

Principal

